

## **UAM OPERATING PROCEDURE 725.1**

### **BUILDING COORDINATORS**

The University of Arkansas at Monticello maintains a system of building coordinators who monitor facility use and conditions.

Certain unit/office heads in the respective buildings are charged with monitoring and enforcing policies which ensure efficient energy use, safety and security measures, and initiating reports and work orders regarding cleanliness and needed repairs.

Building coordinators work with the Director of Physical Plant to comply with quality standards of maintenance, safety, and energy usage. Employees who observe conditions needing attention should email the concern(s) to the building coordinator.

A complete list of building coordinators is maintained in the Director of Physical Plant's office. Assignment of personnel as building coordinators is a decision of the Executive Council.

### ***BUILDING COORDINATORS***

Administration Building:	Special Events Coordinator
Agriculture Building:	Dean, CFANR
Art Studio	Dean, Arts/Humanities
Babin Business Center:	
1 <sup>st</sup> floor	Dean, CIS
2 <sup>nd</sup> floor	Dean, Business
3 <sup>rd</sup> floor	Dean, Business
Baseball Field:	Head Baseball Coach
Bankston Hall:	Director of Housing
Central Heating Plant:	Director of Physical Plant
Central Warehouse:	Campus Maintenance Supervisor
“Convoy” Leslie Cotton Boll Stadium:	Athletic Director
Fine Arts Center:	Special Events Coordinator
Football Practice Field:	Head Football Coach

Forest Health Research Center:	Dean, CFANR
Fred Taylor Library and Technology Center:	Director of the Library
Gibson University Center:	VC, Student Engagement
Harris Hall:	Registrar
Herbarium:	Dean, Math/Sciences
H.H. Chamberlin Forest Resources Complex:	Dean, CFANR
Horsfall Hall:	Director of Housing
Intramural Field/Sand Volleyball Courts:	Director of Intramurals
Jack and Judy Lassiter Indoor Practice Facility:	Athletic Director
Maxwell Hall:	Director of Housing
Memorial Classroom Building:	Dean, Art/Humanities
Music Building:	Dean, Arts/Humanities
Police Department:	Director of UPD
Post Office:	Postal employee on duty
Randy Risher Wellness Center:	Director of Student Health Services
Rodeo Facilities:	Dean, CFANR
Royer Hall:	Director of Housing
Science Center:	Dean, Math/Sciences
Softball Field:	Head Softball Coach
Sorrells Hall:	Dean, Nursing
Steelman Fieldhouse:	Athletic Director
Student Success Center:	Assistant to the Chancellor
Taylor House	Special Events Coordinator

Tennis Courts:	Director of Intramurals
Trotter House:	Special Events Coordinator
Turner Neal Museum/Planetarium:	Dean, Math/Sciences
University Apartments:	Director of Housing
University Owned Homes:	VC, Finance
Visual & Performing Arts Center:	Dean, Arts/Humanities
Wells Hall:	VC, Academic Affairs
Willard Hall:	Dean, Education
UAM College of Technology at Crossett	VC, Crossett
UAM College of Technology at McGehee	VC, McGehee
UAM College of Technology Diesel Academy	VC, McGehee
UAM Educational Center – Hamburg	VC, Crossett

*Revised: March 3, 2026*

*Revised: July 13, 2023*

*Revised: December 11, 2020*

*Revised: July 15, 2019*

*Revised: February 9, 2018*

*Revised: May 23, 2017*

*Revised: February 19, 2013*

*Revised: July 11, 2011*

*Revised: July 1, 1997*

*July 1, 1983*